

MINNESOTA GIRLS VOLLEYBALL ASSOCIATION

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Administered by the Minnesota Sports Federation



Winter/Spring 2016

TO: Volleyball Coach

FR: Minnesota Sports Federation Offices

RE: MINNESOTA GIRLS VOLLEYBALL ASSOCIATION

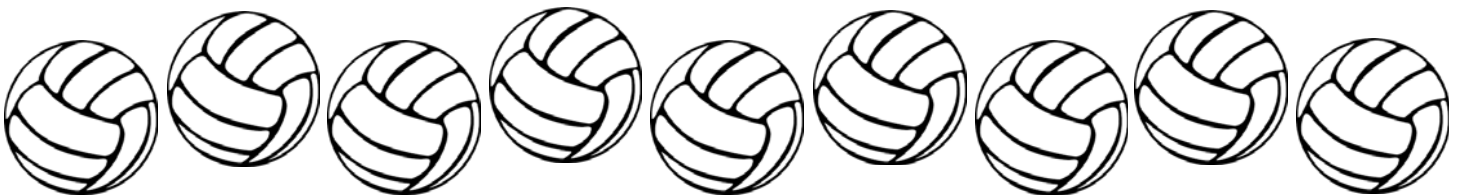
Thank you for your entry(s) into the MGVA Youth Volleyball State Championships. Also, your roster may be turned in at the tournament site. If you have already in a MGVA tournament this year, you do not need to submit another roster unless there are changes.

The tournament schedule will be posted at www.msf1.org in the youth volleyball section no later than Tuesday preceding the tournament at 5:00pm.

Thank you for your participation in Sports Federation programs. We look forward to hosting your team.

A handwritten signature in black ink that reads "Perry".

Perry Coonce
Executive Director
Minnesota Sports Federation





CORPORATE PARTNERS



Dear Youth Volleyball Coach:

Welcome to the **28th Annual Minnesota Girls Volleyball Association State Championships** on **April 23-24** in **Hutchinson**.

Leagues or teams receiving notice of a forfeit in State Tournaments should verify the authenticity of the forfeit with MSF Offices.

Rules and regulations and other pertinent information are in this package of info. Please carefully review this information to avoid any misfortune which may disqualify your team from competition.

All teams coaches must check-in at tournament headquarters located at **Hutchinson Rec Center** at least 30 minutes prior to their first scheduled contest. At this time **any outstanding materials shall be turned in**. Teams without a properly completed roster will not be permitted to play. Players without proper documentation will be withheld from competition until they provide all necessary paperwork. Once the official roster has been submitted no players may be added. Teams found to have ineligible players will be immediately disqualified from competition.

Teams are asked to support the tournament host by purchasing their food and beverages at the concession stands. Coolers or lunches may not be brought into the facilities. **Inform your fans that a daily admission will be charged for the tournament. Players in uniform and coaches will be allowed free entrance to the tournament.**

Tournament Personnel include:

The Host Representative is:

John McRaith jmcraith@ci.hutchinson.mn.us (320) 234-5636

The Tournament Manager is:

Raquel Bushman raquel@hutchtel.net (320) 583-9039

The Supervisor of Officials is:

Tony Perez perez9321@comcast.net (651) 367-4493

If any pre-tournament questions arise, please contact:

Perry Coonce perry@msf1.org

As a guest of the host community, it is asked that your team conduct itself in a responsible manner during their entire stay in the host city. Your observance of any special rules that the host has established will assure the tournament's success. As you know, without willing hosts we would not have postseason competition for the sports enthusiasts in the state of Minnesota. With your assistance, we can all be assured that our sports program will continue to grow and benefit thousands of participants each year.

In closing, it is the MSF's desire that your team performs to the best of their ability and enjoys the opportunity to participate against teams of their own caliber.

TOURNAMENT INFORMATION

1. The official tournament schedule is the bracket board posted at the tournament headquarters. Check this continually for changes. It is your responsibility to keep abreast of all changes affecting your team's play.
2. 4-4-2 warmup shall be used on a teams first set. Thereafter, including match play, the warm-up shall be 2-2-1.
3. Following their first set teams should be prepared to play early if their courts is running ahead of schedule.
4. Team coaches must point out any discrepancies in pool play results within 10 minutes after posting. After that time, pool results become final unless a mistake can be corrected by MSF tournament management without substantial hardship or delay of the tournament (games will not be replayed). Thus, teams should not consider the posted results final until 10 minutes after posting.
5. Tie breaking and seeding procedures will be posted at the tournament site. If questions arise after reading the procedures, please confer with the MSF manager for an explanation. **DO NOT WAIT UNTIL THE LAST MINUTE TO RESOLVE YOUR QUESTIONS.**
6. Top two teams in pool play advance to championship series and third and fourth advance to consolation bracket. Fifth and sixth place teams in five or six team pools do not advance.
7. Should a forfeit occur within a pool at any time, all points awarded to previous opponents of the forfeiting team shall be canceled. The forfeiting team is out of the tournament and may not play any remaining games. Teams affected by forfeits should report to the tournament manager immediately for further instructions.
8. If, due to a no show, a pool has only three teams, then each team will play a three game set against the other two teams in the pool. (If the no show occurs in the second two game set of the pool, the two teams that played in the first two game set shall play a third game after the last scheduled set of the respective pool.
9. If a tie exists in won/loss record in pool play, a cumulative point system shall be utilized to determine the top teams in each pool. The following point system shall be utilized.
 - A. Three points shall be awarded for each two or three game set in the following manner:
 1. One point for each game victory
 2. One point shall be awarded to the team which scored the most points in a two or three game set.
 3. Should a tie exist for the most points scored in a two game set, each team shall be awarded $\frac{1}{2}$ point.

10. Pool Play:

| <u># Of Teams in Pool</u> | <u># of Games Played Against Each Opponent in Pool</u> | <u># of Pts per game</u> | <u># of Teams That Advance</u> |
|---------------------------|--|--------------------------|--------------------------------|
| 3 | 3 | 30 | 3 |
| 4 | 3 | 20 | 4 |
| 5 | 2 | 25 | 4 |
| 6 | 2 | 20 | 4 |
| 7 | 2 | 17 | 4 |

11. Championship and Consolation Series Bracket Play: Best two of three 25-point games with a 27 point cap. 3rd game (if necessary) played to 15 points, 17 point cap.
12. **Referees are provided and line judges will not be used. If necessary, honor calls are expected.**

★ ELIGIBILITY ★

TEAMS

Teams must adhere to the following eligibility guidelines to participate in the MGVA ♦ MSF youth volleyball program. Teams that do not adhere to guidelines set forth in this guide are ineligible and their registration will be revoked.

General Rules

The player must meet only **one of the two criteria**:

- | | | |
|-----------------|----|---|
| 18-Under | 1. | Players who were born on or after September 1, 1997. |
| | 2. | Players who are high school seniors during the 2015-16 academic school year and born after 9/1/96. |
| 17-Under | 1. | Players who were born on or after September 1, 1998. |
| | 2. | Players who are high school juniors during the 2015-16 academic school year and born after 9/1/97. |
| 16-Under | 1. | Players who were born on or after September 1, 1999. |
| | 2. | Players who are high school sophomores during the 2015-16 academic school year and born after 9/1/98. |
| 15-Under | 1. | Players who were born on or after September 1, 2000. |
| | 2. | Players who are 9th graders during the 2015-16 academic school year and born after 9/1/99. |
| 14-Under | 1. | Players who were born on or after September 1, 2001. |
| | 2. | Players who are 8th graders during the 2015-16 academic school year and born after 9/1/00. |
| 13-Under | 1. | Players who were born on or after September 1, 2002. |
| | 2. | Players who are 7th graders during the 2015-16 academic school year and born after 9/1/01. |
| 12-Under | 1. | Players who were born on or after September 1, 2003. |
| | 2. | Players who are 6th graders during the 2015-16 academic school year and born after 9/1/02. |
| 11-Under | 1. | Players who were born on or after September 1, 2004. |
| | 2. | Players who are 5th graders during the 2015-16 academic school year and born after 9/1/03. |

Note: An athlete can play up in an age division but not down. (Example: A 14-year-old can play on a 16 & under team.)

Teams **must have proof of age/grade at their bench for each player during all matches.** Team disqualification will result if a team is protested and cannot supply the proper credentials. If applicable, a current copy of your USAV North Country Region roster will be accepted in lieu of individual age documents. **NOTE: Age waivers provided by the USAV WILL NOT be accepted by the MGVA ♦ MSF.**

Individual players **may** participate in more than one age division if played on different days. However, a maximum of three players from any one team may play together on a second team in a different age division. Players may not play on more than one team in the **same** age division or play in two age divisions that are held on the same day.

Note: One boy is eligible to be on the court at a time in 11's and 12's play.

Any teams found to have ineligible player(s) shall be immediately disqualified from MGVA ♦ MSF tournament play.

★ ROSTERS ★

The Official MGVA ♦ MSF team roster found on page 11, shall be properly completed and hand carried to the tournament. Teams with unsigned or improperly completed rosters shall not be allowed to participate. Once a roster has been submitted, no player(s) can be added (exception: see alternate rule below).

Roster Limit: 12 players plus two alternates per team. Alternates may participate only after one or more of the original 12 players have been removed from the official roster.

If player alternates are listed on the official roster form, they must be listed on the last two lines of the roster. When alternates are added to the playing roster:

1. Another player must be permanently removed from the playing roster.
2. Clearance must be given by the tournament manager.

Players

Signature: Signatures for all players participating in the tournament must appear on the official MGVA ♦ MSF tournament roster.

Parent Permission: All players' names appearing on the official MGVA ♦ MSF tournament roster must be accompanied by their parent or legal guardians' signature, if a minor. Minor age players who participate without their parents' signature shall cause their team to be eliminated from competition.

Rosters which are incomplete or not legible will be rejected and the team eliminated from competition.

Age/Grade Verification: Players appearing on the official tournament roster shall be prepared to prove their eligibility upon request of an MGVA ♦ MSF tournament representative. Team disqualification will result if a team is protested and cannot supply the proper credentials.

When all players on the team emanate from **one** school or recreation center, a local school/recreation center official (superintendent, principal, attendance officer, etc) may certify that the players listed on the roster attend that school/recreation center and that the dates of birth/grade are accurate by attaching a statement on school/recreation center letterhead verifying that the ages/grades for all players listed on the tournament roster are accurate.

When players on a team emanate from **more than one** school/recreation center within a sports community, verification of age/grade must be on the respective school letterheads and attached to the roster form. (Note: If all schools are located in the same school district the school district superintendents signature on school district letterhead is acceptable).

If age/grade verification cannot be made by utilizing one of the simplified methods above, one of the forms of verification shown below is required.

FOR AGE VERIFICATION

1. Birth Certificate
2. Drivers License or Drivers Permit
3. Valid Passport
4. Baptismal Certificate
5. Picture Student I.D. with age of player
6. Hospital Certificate
7. Certificate of age from Church Pastor on Church letterhead

If available, a current copy of your USAV North Country Region roster will be accepted in lieu of individual age documents. **NOTE: Age waivers provided by the USAV WILL NOT be accepted by the MGVA ♦ MSF.**

TEAMS NOT MEETING THE ABOVE REQUIREMENTS WILL NOT BE ALLOWED TO PARTICIPATE IN MGVA ♦ MSF TOURNAMENT PLAY

★ PLAYING RULES ★

All play shall be governed by Minnesota State High School League playing rules with the following modifications:

1. **Format:**
 - a. **Pool play**

| <u># Of Teams In Pool</u> | <u># of Games Played Against Each Opponent in Pool</u> | <u># of Pts per game</u> | <u># of Teams that Advance</u> |
|---------------------------|--|--------------------------|--------------------------------|
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| 4 | 3 | 20 | 4 |
| 5 | 2 | 25 | 4 |
| 6 | 2 | 20 | 4 |
| 7 | 2 | 17 | 4 |

- b. In **championship series bracket play**, the third game (if necessary) will be played to 15 points with a 17 point cap.
- c. In **“rally point” play**, a new point is initiated each time the official signals for service to begin.

2. **Timing Regulations:**
 - a. **Grace Period:** A ten minute grace period shall be allowed on the team's first scheduled game in pool play before a forfeit/tournament disqualification is declared. Game time is forfeit time for succeeding games. Any team that forfeits a game is considered to have forfeited the match and shall be immediately disqualified from the tournament. Teams that have five players ready to play may **not** utilize the grace period to wait for another player to arrive.
 - b. **Warm-up Procedures:** Ten minutes shall be allowed for warm-up prior to a team's first scheduled game in pool play. Thereafter a minimum of three minutes warm-up time shall be allowed for each set/match.
NOTE: Court warm-up time on a team's first pool game is 4 + 4 + 2 and (no net sharing) and thereafter, 2 + 2 + 1.
 - c. **Pool and Match Play:** There are no time limits in pool or match play.
 - d. **Time-outs:** Charged time-outs shall not exceed 45 seconds and each team is limited to two time-outs per game. **The time between games of a match shall be two minutes, which begins immediately after the winning point has been scored.**
3. Line judges will not be used. If necessary, honor calls are expected.
4. Net height shall be 7 feet for 11 & 12-Under.
Net height shall be 7 feet 4 1/8" inches for 13-, 14-, 15-, 16-, 17- and 18-Under.
5. Regardless of what ball is being used, 11 & 12-Under players are allowed to step on the court when serving. (Must start behind the service line).
6. A team bench is limited to the eligible players listed on the official roster plus three non players (coach, water person, scorekeeper, etc.)
7. In pools where age divisions are combined, all results count.
8. Line-Up Slip: Once a player is listed on the MGVA ♦ MSF official line-up slip (that is given to the MGVA ♦ MSF manager, supervisor of officials or game official) as a starter, they are considered officially in the game and are subject to all MGVA ♦ MSF eligibility rules including subjecting their team to tournament disqualification if their name is not found on the tournament roster. Once an eligibility check has been completed and/or line-up slip presented to the game official, no names can be added.
9. A coin toss will determine serve/side.
10. A team may start, continue or finish a game with 5 players. If a sixth player arrives or returns they may not enter or reenter until the next game. When a team uses five players, three players shall be considered front row and two back row. When serving, five player teams are not penalized for the missing sixth player in the rotation.
11. Each player is allowed unlimited entries within the 12 sub team limit per game. As in the past the re-entering player shall assume their original position in the serving order in relation to their other teammates. A substitution is illegal when the substitute re-enters or attempts to re-enter as a 13th substitute. Starting the game counts as one entry. The re-entering player must assume their original position in relation to other teammates in the serving order. A team is allowed a maximum of 12 substitutions per game. Starting the game is not considered a substitution.
12. Use of the libero position is permitted. The libero is allowed to serve.
13. A game which is suspended due to electrical interruption or for any other reason shall be resumed from the exact point of suspension.
14. Teams are asked to form a line at the conclusion of the game and shake hands.
15. Following the completion of the first round of tournament play, the official tournament schedule becomes the bracket board posted at **tournament headquarters**. Coaches are responsible for checking the board at the time of team check-in and regularly thereafter before and after each game they play. Teams not showing up at the proper time or site, forfeit.
16. The tournament management reserves the right to switch officials during a two game set or match in an effort to keep the tournament running smoothly and on time. This is sometimes necessary due to a court which is running behind schedule. If possible, switches will be made **between** games of a set or match.
17. In case of an injury to a player the game official shall allow an individual(s) identifying themselves as a coach, relative or qualified medical person on the playing area to help provide medical assistance. The game official shall record the name of the individual(s) allowed on the playing area on the line-up slip. **Note:** If a qualified medical person has been provided by the MGVA ♦ MSF or tournament host, this shall be the only medical person allowed on the playing area unless the medical person provided requests or authorizes the assistance of another medically qualified person. (Coaches or relative(s) shall always be permitted on).

AWARDS:

One Pool

Medals - 1st, 2nd

Two Pools

Medals - 1st, 2nd
Consolation Champ and Runner-up

Three Pools or More

Champion Plaque
Finalist Plaque
Medals - 1st, 2nd, 3rd, 3rd
Consolation Champ and Runner-up

18. **Infectious Disease Control Rule:** A player, coach or official who is bleeding or who has blood on their uniform shall be prohibited from participating further in the game until appropriate treatment has been administered. Appropriate treatment is:
1. Bleeding has stopped
 2. Injury is covered
 3. Uniform changed (color difference will be allowed) or disinfected with acceptable disinfectant
 4. Competition area/equipment disinfected with acceptable disinfectant
- If treatment can be administered within three minutes, the individual would not have to leave the game. Otherwise, substitution of the individual must take place.
- *Acceptable disinfectants are:
1. A solution of 1/4 cup of sodium hypochlorite and one gallon of water
 2. A solution of 1/4 cup of 70% isopropyl alcohol one gallon of water
 3. A commercially produced infectious disease spray
19. We are strongly recommending at least one adult chaperone (18 or over) to be present and responsible for each six (6) athletes at the tournament (e.g. 6 athletes = 1 chaperone; 7-12 athletes = 2 chaperones). Coaches may not act as a chaperone for any team.
20. Teams are asked to keep the playing facility clean by removing all trash (i.e. drink containers, food wrappers, etc) from the team bench area at the conclusion of each game. The MGVA ♦ MSF greatly appreciates your interest, presence and cooperation in making these tournaments a successful and meaningful experience for our young athletes. The normal participant in the tournaments is well-mannered, well-disciplined and very cooperative. Our greatest concern is that there will be no incidents during the tournaments, which reflect poorly upon any individuals, teams or organizations. We ask for your cooperation toward meeting these goals.
21. **Disqualification:** A player/coach/team shall be immediately disqualified from the MGVA ♦ MSF program for any of the following acts:
1. Failure to comply with the eligibility rules set forth in this guide.
 2. Commission of fraud, such as playing under an assumed name, falsifying a roster, giving false information to tournament officials.
 3. Failure to provide a 24-hour notice when forfeiting a tournament contest. (Carries penalty of team ineligibility for tournament play the following year).
 4. Unsportsmanlike conduct.
 5. Tendering non-sufficient funds or stopping payment on checks.
 6. Causing damage to playing facilities, equipment or accommodations.
 7. Possession/use of controlled substances and/or chemicals (local law enforcement agencies will be contacted). Includes tobacco products, alcohol, drugs, etc.
22. Any player, coach or bench personnel that is ejected from a game for an act of inappropriate conduct shall be disqualified from the remainder of the tournament and must leave the team bench area.
23. MGVA ♦ MSF tournament managers and the supervisor of officials have the authority to eject belligerent players, coaches or managers prior to and after a game has been officially completed.
24. **Reinstatement:** Suspensions shall be immediate and remain in effect until such time that the suspended party appears before the MGVA ♦ MSF Sportsmanship and Eligibility Committee.
25. There shall be no tobacco or consumption of alcohol in, near or adjacent to the facility. If violations are observed, report to the tournament manager immediately.
26. When a concessions stand is in operation, coolers and picnic lunches may not be brought into a facility, **NO EXCEPTIONS**. Food and beverages are not allowed inside the gymnasiums utilized in MGVA ♦ MSF tournament play.
27. **ELIGIBILITY:**
Players may only play in one age division per day. If a player participates in a second age division per day, the second team the player plays with will be disqualified.
28. **FORFEITS:**
- a. If, due to a no show, a pool is reduced to four teams, then each team will play a three game set against the other three teams in the pool. (If the no show occurs in the second two game set of the pool, and it wasn't known in time, the two teams that played in the first two game set shall play a third game after the last scheduled set of their respective pool).
 - b. If, due to a no show, a pool has only two teams, then the teams shall play two three game sets to 30 against each other.



- c. Should a forfeit occur within a pool at any time, all points awarded to previous opponents of the forfeiting team shall be canceled. The forfeiting team is out of the tournament and may not play any remaining games. Teams affected by forfeits should report to the tournament manager immediately for further instructions.
- d. Teams which do not qualify to advance from pool play to bracket play should check with tournament management prior to leaving the site in case there is a forfeit position available that needs to be filled.

29. **PROTESTS:**

- a. Protests - You may not protest a judgment call. Protests on the interpretation of game rules shall be decided on the court. Decisions of the supervisor of officials or their designee are final.
- b. Eligibility Protests - You may protest a players eligibility prior to or during a contest but not after a game has been officially completed. The MGVA ♦ MSF reserves the right to investigate eligibility matters at any time, including after a game or tournament is concluded. The MGVA ♦ MSF has the right to take action deemed appropriate.
- c. In the event a team is disqualified from tournament competition, it only affects the status of the last team the disqualified team played and then only if a protest had been filed by the team prior to the completion of the game.
- d. Team coaches must point out any discrepancies in pool play results within 10 minutes after posting. After that time, pool results become final unless a mistake can be corrected by MGVA ♦ MSF tournament management without substantial hardship or delay of the tournament (games will not be replayed). Thus, teams should not consider the posted results final until 10 minutes after posting.

30. **EQUIPMENT:**

- a. **Game balls are supplied by the teams.** Each team shall supply one properly inflated official game volleyball in good playing condition for each game they play in. If two teams cannot mutually agree on an official game ball and the referee determines both balls meet requirements a coin toss shall determine the game ball. **Note: If a volleylite ball is available, it shall be used in the 11 and 12-Under Division.**
- b. All teams must supply and wear jerseys with at least a 4" high number (6" high is recommended) on either the front or the back of the jersey (number on front is recommended). Numbers on shorts or sleeves do not meet this requirement. Tape numbers are not acceptable. Shirt bodies must be of identical color. Illegally uniformed player(s) shall be withheld from competition by their team until they become legal. If a player(s) violates this rule by entering the game prior to becoming legal they shall be disqualified from that game.
- c. MSHSL jewelry rules will be enforced. Exception: Hard or metal hair clips. The official's judgment regarding illegal equipment is final.
- d. **Teams are responsible to supply their own first aid equipment which must include infectious disease control solution. Trainers are not provided.**

**PLEASE CAREFULLY READ ALL INFORMATION TO AVOID MISFORTUNE
WHICH MAY DISQUALIFY YOUR TEAM FROM TOURNAMENT COMPETITION.**



INVITATIONAL TOURNAMENTS



Teams/Clubs interested in conducting invitational tournaments that do not conflict with the MGVA ♦ MSF's may list them at no charge on the MGVA ♦ MSF website and if forwarded to MSF Offices by December 1, your flyer will be mailed by MGVA ♦ MSF Offices in our mass mailing. Contact staff@msf1.org.



INSURANCE



Should your team, club or tournament desire excess medical or liability insurance contact perry@msf1.org for more information. This is the equivalent of insurance provided by other organizations but at a much lower cost.

