



Winter 2016

TO: Winter League Director and Team Managers

FR: MSF Offices
Perry Coonce Steve Ketter

RE: State Tournament Packet/Schedule

Enclosed is a tournament packet for teams participating in MSF State Tournament play.

Per previous memo the state tournament schedule will be posted on the MSF website no later than 7-10 days prior to the tournament.

Managers should continue to check the tournament schedule through Friday noon before state tournament play commences for changes made due to forfeits and/or inadvertent errors in the schedule.

Thank you for your participation in MSF programs and GOOD LUCK!

Sincerely,

A handwritten signature in cursive script that reads 'Perry'.

Perry Coonce
Executive Director

A handwritten signature in cursive script that reads 'Steve'.

Steve Ketter
Program Administrator

Attachments





CORPORATE PARTNERS



Dear Team Manager:

Congratulations on qualifying for the **2016 MEN'S BASKETBALL STATE CHAMPIONSHIPS** to be held in the city of **MONTICELLO** on **MARCH 19-20**. Enclosed please find the site map, tournament rules and other pertinent information. Please carefully review the information to avoid any misfortune which may disqualify your team from competition.

Leagues or teams receiving notice of a forfeit in State Tournaments should verify the authenticity of the forfeit with MSF Offices.

All team managers must report to the tournament headquarters located at **MONTICELLO HIGH SCHOOL** one-half hour prior to their first scheduled contest. At this time your "official tournament roster" will be checked. Teams without a properly completed roster will not be permitted to play. Teams found to have ineligible players will be immediately disqualified from competition.

Please note admission fees may be charged to fans (excluding players).

Teams are asked to support the tournament host by purchasing their food and beverages at the concession stands. Coolers or lunches may not be brought into the facilities.

State Tournament Personnel include:

The Housing Coordinator is:

MSF (952) 405-6936

The Host Representative is:

Monticello Community Ed (763) 272-2030

The MSF Tournament Manager is:

Jo Brecht jlbrecht@msn.com 763-350-9285

The Supervisor of Officials is:

Dave Maher davemaher@hotmail.com (612) 702-0306

If any pre-tournament questions arise, please contact:

Steve Ketter steve@msf1.org 952-405-6936; or

Perry Coonce perry@msf1.org

As a guest of the host community, it is asked that your team conduct itself in a responsible manner during their entire stay in the host city. Your observance of any special rules that the host has established will assure the tournament's success. As you know, without willing hosts we would not have postseason competition for the sports enthusiasts in the state of Minnesota. With your assistance, we can all be assured that our sports program will continue to grow and benefit thousands of participants each year.

In closing, it is the MSF's desire that your team performs to the best of their ability and enjoys the opportunity to participate against teams of their own caliber.



BULLETIN TO TEAM MANAGERS BASKETBALL STATE TOURNAMENT PLAY

VERY IMPORTANT--PLEASE READ

TEAM ELIGIBILITY & I.D.

All players participating in post season tournament play must have their current Minnesota or bordering state driver's license picture I.D., company picture I.D., college picture I.D., Minnesota drivers permit or license revocation/application slip in their possession (at the team bench) for each game they play in. If a rostered player is under 16 years of age and does not have a driver's license, they must bring either a student picture I.D. or birth certificate. **No other form of I.D. will be accepted.** If a player has had a name change (i.e. marriage) they must also bring a copy of their marriage license. If a driver's license has been revoked, the player must have the state revocation/application slip. Players without the required I.D. **immediately** available will be withheld from competition until they secure it and present it to the tournament manager.

Players not possessing proper identification at MSF post season tournaments must post a \$100.00 cash identification bond, pose for a picture and sign a statement of identification in order for their team to continue to play. The individual player is ineligible to continue until they provide required proof of identification. Upon proof of their identification, either at the tournament site or at MSF offices, the \$100.00 bond will be returned. Failure to pay the cash bond, pose for a picture and sign the I.D. statement will disqualify the player **and** the team from the game, tournament and advancement to further competition.

Contact the MSF at least 3 days prior to the tournament if you have a potential problem with required ID's.

MASTERS DIVISION

Players participating in the masters division must be 30-older, or 35-older as of December 31st of the current year. Teams can be composed of players anywhere in the state as long as these players reside or work within the state boundaries.

Players participating in the **Masters** division must verify their age by showing one of the following documents during **random eligibility checks** at the masters state tournament:

- | | |
|--------------------------|--|
| a) Birth Certificate | b) Minnesota or Bordering State Driver's License |
| c) Baptismal Certificate | d) Military Separation Papers |
| | e) Hospital Certificate of Birth |

**TEAMS WILL BE CHECKED
AT RANDOM
BE PREPARED!!**



Minnesota Sports Federation

BASKETBALL RULES

POINTS OF EMPHASIS

ALL PLAY SHALL BE GOVERNED BY THE MINNESOTA SPORTS FEDERATION NATIONAL HIGH SCHOOL FEDERATION RULES WITH THE FOLLOWING POINTS OF EMPHASIS:

1. ***Each team is required to provide one individual per half to assist at the scorer's table. Note: This person will be in addition to the game official who will keep the official book. The opponents of the team that is unable to provide a volunteer will be awarded five points at the start of the half in which the violation occurs.***
2. Games shall be played in two 20-minute halves, with a five-minute intermission between halves.
 - a. During the first 18 minutes of each half the clock may only be stopped by a team or official's time out or a technical foul. For all classes in the last two minutes of the second half if the point differential becomes 20 or more the clock shall change to running time. (It reverts back to stop time if the point differential drops to 15 or below)
 - b. During the final two minutes of each half the clock shall stop when the ball becomes dead after a violation or foul, when a request for a time-out is granted or when an official's time-out occurs.
 - c. There will be no shot clock.
 - d. All overtimes shall be two minutes, first minute running time and second minute stop time.
 - e. In the Class AA and A championship series only, the clock will stop on all fouls in the last 10 minutes of the second half.
3. **Game balls are supplied by teams.** Each team shall supply one leather game ball in good playing condition which meets National Federation specifications (see current rule book). Prior to the game teams shall agree on the use of a game ball. If teams can not agree a coin toss shall be conducted to determine which ball will be used for the entire game.
4. All teams must supply and wear jerseys which have at least a 6" high legible non-duplicate arabic number on either the front or back of the jersey. Shirt bodies must be of identical color. Tape numbers are not acceptable. **Teams with two sets of jerseys available are asked to bring both sets.**
5. ***No "dunking" is permitted prior to, during, or after a game and shall result in automatic disqualification from that game plus the next game in the tournament; if necessary the penalty will carry over to the following year. Note: if the dunk occurs after the game has ended, the player shall sit for the next two games. If equipment damage occurs during the dunk, or it's the team's second dunking violation of the tournament, the team and player shall be disqualified from tournament play and if damages occurred the suspension shall remain in effect until such time damages are paid in full.***
6. The second unsportsmanlike technical foul on any player shall be considered flagrant and that player shall be disqualified from the game/tournament. Teams receiving three unsportsmanlike technical fouls in a single game shall forfeit the game and be disqualified from tournament play.
7. Free throws will not be shot for simultaneous or double technical fouls. Alternating possession arrow determines the team that will throw in at the division line opposite the scorers table.
8. Each team is permitted two times outs per half and one time out for each extra period. Unused time outs do not accumulate.
9. A team may start a game with four players but if it is reduced to less than three it shall forfeit the game.
10. Protests on the interpretation of game rules shall be decided on the playing surface. Judgement plays may not be protested. Decisions of the Supervisor of Officials are final.
11. Protests on eligibility may be made during, but not after a game has been officially completed. If an eligibility protest is filed prior to the game, contact MSF Tournament Site Manager prior to starting play. If a protest is filed during the game, do not discontinue play but send for MSF Mgr.



MINNESOTA SPORTS FEDERATION TOURNAMENT ROSTER INSTRUCTIONS FALL - WINTER

PLEASE READ CAREFULLY

League directors shall forward state tournament roster (white copy) with the advancing team to post-season tournament play (team shall hand carry). **Important Note:** White copy must match identically the regular season roster (pink copy) which was previously submitted with the exception of:

- a. those players who are not eligible for post-season tournament play by virtue of their participation with another team (see MSF play-off rules) **SHALL HAVE A SINGLE LINE DRAWN THROUGH THEIR NAME BY THE LEAGUE DIRECTOR/TEAM MANAGER AND THE SPACE INITIALED BY THE LEAGUE DIRECTOR.**

All players' names must appear on the tournament roster and be accompanied by their signature. Players who participate without previously completing the signature block shall cause their team to be eliminated from competition. League directors may submit the regular season roster (pink copy) without players' signatures, but the white copy must contain all players' names and addresses. Rosters which are incomplete or not legible will be rejected and the team eliminated from competition.

League directors are responsible for reviewing the roster, crossing out the extra blank spaces and signing the post-season roster (white copy). League directors are also responsible for designating and circling the **"team number assigned"** on the **white** state tournament roster at the time the team advances to state tournament play. This number identifies the team number the team is advancing as from your community and corresponds to the number located on the tournament draw.

Rosters must be verified and signed by the team manager and league director who registered the team and league and submitted regular season rosters.

In order for the team manager to be eligible as a player, their name must also be listed and signed in the players section.

Do not mail the tournament roster. Teams without "official tournament rosters" will not be permitted to participate.

In addition to presenting one of the forms of picture I.D. listed below **players claiming eligibility through employment in Minnesota** shall be prepared to exhibit **one** of the following items:

Basketball * Volleyball * Broomball

1. Previous year's W-2 tax statement.
2. One payroll receipt or check stub with player's and company's name indicating employment was held in either November or December of the current year. Check stub must reflect full-time employment.
3. Company I.D. badge dated with current year.

Touch Football

1. Previous year's W-2 tax statement.
2. One payroll receipt or check stub with player's and company's name indicating employment was held in either July or August of the current year. Check stub must reflect full-time employment.
3. Company I.D. badge dated with the current year.

In addition to presenting one of the forms of picture I.D. listed below, **players claiming eligibility through residence in Minnesota** shall be prepared to exhibit **one** of the following items:

Basketball * Volleyball * Broomball

1. Previous year's property tax statement.
2. One copy of rent receipt indicating occupancy was held in either November or December of the current year.
3. Notarized statement from landlord indicating occupancy was held in either November or December of the current year.

Touch Football

1. Previous year's property tax statement.
2. One copy of rent receipt indicating occupancy was held in either July or August of the current year.
3. Notarized statement from landlord indicating occupancy was held in either July or August of the current year.

Teams unable to prove eligible residence or employment address of each of their participating players upon the request of an MSF representative will be disqualified from tournament competition.

Players participating in the 30 & 35 and over division must verify their age by showing one of the following documents **during random eligibility checks** at MSF post-season tournaments:

1. Birth Certificate
2. Hospital Certificate of Birth
3. Baptismal Certificate
4. Military Separation Papers
5. Minnesota Drivers License

Age verification documents must be in possession of the team at all times for random eligibility checks. Submit copies as there is no guarantee of return.

Any team without a properly completed team roster (includes team manager and league director's signatures) or found to have an ineligible player(s) (i.e. a player who has illegally participated in two post-season tournaments in the same division of play, etc.) shall be immediately disqualified from competition.

All players participating in post-season tournament play must have their current Minnesota or bordering state driver's license picture I.D., military picture I.D., company picture I.D., college picture I.D., Minnesota drivers permit or license revocation slip in their possession (at the team bench) for each game they play in. If a rostered player is under 16 years of age and does not have a driver's license, they must bring either a student picture I.D. or birth certificate. **No other form of I.D. will be accepted.** If a player's last name is different on their license versus the roster due to a name change (i.e. marriage) they must also bring a copy of their marriage license. If a driver's license has been revoked, the player must have the state revocation/application slip. Teams will be checked at random during state tournament play. Teams found with player(s) not in possession of the required I.D. will be required to deposit a \$200.00 identification bond in order for the team to continue tournament play (teams with illegal players should immediately drop out of the tournament to mitigate harsher penalties). Teams who do not pay the \$200.00 deposit will not be allowed to continue in the tournament. In addition, **each** player(s) without required I.D. who testifies they are legal and the player listed on the scorecard/roster, may continue tournament participation by submitting a \$25.00 **non-refundable cash** (no checks) participation fee (this non-refundable **cash** fee will be divided equally between the state Junior Olympic program and Softball Hall of Fame). Players without the proper identification who do not pay the \$25.00 non-refundable fee will not be allowed to participate. In addition, the unidentified player(s) must pose for a photograph and sign a statement of identification in order for their team to continue play. Upon proof of each player(s) identification and legality, either at the site or at MSF offices, the \$200.00 bond will be returned. Failure to pay the \$200.00 cash bond, pose for a picture and sign the I.D. statement will disqualify the player and team from the game, tournament and advancement to further competition. Failure to exhibit proof of identification by the Wednesday after the tournament will cause the team to forfeit the \$200.00 bond.

- See Reverse For Tournament Rules and Regulations -

**MINNESOTA SPORTS FEDERATION
TOURNAMENT RULES AND REGULATIONS
ADULT BASKETBALL AND VOLLEYBALL**

PLEASE READ CAREFULLY

THIS IS A BRIEF SYNOPSIS OF THE TOURNAMENT RULES AND REGULATIONS WHICH ARE FOUND IN THE FALL & WINTER SPORTS GUIDE AND SPORT SPECIFIC RULE BOOKS. TO AVOID MISFORTUNE PLEASE REVIEW THE ENTIRE SPORTS GUIDE PRIOR TO COMMENCING TOURNAMENT PLAY.

ELIGIBILITY

Players/teams found in noncompliance of eligibility rules shall be immediately disqualified from competition.

ROSTERS

The white copy of the previously completed MSF official team roster shall be hand carried to the tournament site. The white copy must identically match the previously submitted yellow copy. Teams with unsigned or improperly completed rosters shall not be allowed to participate.

*** ROSTER LIMIT ***

Basketball - 12 Volleyball - 12

PLAYING RULES

All play shall be governed by the current Minnesota Sports Federation (MSF) and National Federation of State High School Association (NFSHSA) rules. Additional playing rules and modifications are listed in the applicable rule book.

UNSPORTSMANLIKE CONDUCT

- 1) Any player, coach or manager ejected from a game for an unsportsmanlike act shall be prohibited from participating in any remaining contests in the tournament.
- 2) Players receiving two or more and teams receiving three or more unsportsmanlike fouls, unsportsmanlike technicals or misconduct penalties in an MSF tournament game shall be disqualified from the game **and tournament**.

GAME EQUIPMENT HIGHLIGHTS (for complete rules see applicable rule book)

- 1) All game equipment shall be approved by the game officials and shall be in accordance with current Minnesota Sports Federation (MSF) and National Federation of State High School Association (NFSHSA) rules.
- 2) All teams must supply and wear jerseys which have a legible **non duplicate arabic numbers** and in which the shirt bodies are of identical color (**duplicate or tape numbers are not acceptable**). Teams with two sets of jerseys available are asked to bring both sets. **IMPORTANT NOTE: For basketball teams must supply and wear jerseys which have at least a 6" high non duplicate arabic number on either the front or back of the jersey. For volleyball, jerseys must have at least a 4" high number on either the front or back of the jersey.**

*** VIOLATION ***

Illegally uniformed player(s) shall be withheld from competition by their team until they become legal. If a player(s) violates this rule by entering the game prior to becoming legal they shall be disqualified from that game.

- 3) Game balls shall be supplied by the participating teams. For specific ball requirements, please see applicable rule book.
- 4) Teams are responsible for providing their own first aid equipment.

GAME OFFICIALS

All game officials will be assigned by the MSF. All officials will either be Minnesota Sports Federation (MSF) or Minnesota State High School League (MSHSL) registered.

AWARDS

In accordance with the current MSF Fall & Winter Sports Guide, designated awards will be presented immediately following the championship game.

- See Reverse for Roster Instructions -

**NATIONAL SOFTBALL FEDERATION OF AMERICA
MINNESOTA SPORTS FEDERATION**

P.O. Box 26668 • St. Louis Park, Minnesota 55426
(952) 405-6936 • www.msf1.org • staff@msf1.org



May 22, 2015

TO: Winter League Directors & Team Managers

FR: Sports Federation Offices

RE: Reclassification of Winter Sports Teams

By action of the Sports Federation Board of Directors and in accordance with the reclassification rules, the top finishers in 2015 winter state tournament competition have been moved up in an effort to achieve and maintain parity within classes and balance the number of teams in classes statewide.

This process occurs on an annual basis. Teams need to be constantly challenged to compete against opponents of equal or greater strength. **"Winning isn't everything, but striving to win is."** League directors need to promote and reinforce this MSF philosophy.

Teams which have been moved up may not petition to move down for a **minimum of two** years unless they are returning less than three players (basketball and volleyball) and five players (broomball) from the previous year's team roster or they have been moved from "B" to "A".

If questions arise, please contact Sports Federation offices.

Thank you for your cooperation and support.

VOLLEYBALL

WOMEN'S VOLLEYBALL

BB RECLASSIFIED TO A

Jones & Magnus, Mankato

CC RECLASSIFIED TO B

Vick/CE, Redwood Falls

MEN'S VOLLEYBALL

B RECLASSIFIED TO A

Farm Bureau Insurance, SMVB

CO-REC VOLLEYBALL

BB RECLASSIFIED TO A

Moore Farms, Hutchinson
J+S Dairy, Sauk Centre
Hicks Trucking, Hutchinson
Buzz Kill, Chisago Lakes

CC RECLASSIFIED TO B

Team Nies, Rocori-Cold Spring
Kegel Club, New Ulm

- SEE REVERSE -



SERVING MINNESOTA THROUGH SPORTSSM

BASKETBALL

MEN'S BASKETBALL

C RECLASSIFIED TO B

Liquor Pigz, Brainerd

D RECLASSIFIED TO C

Zuidema Seeds, Willmar
CMPC, Pierz

BROOMBALL

MEN'S BROOMBALL

B RECLASSIFIED TO A

Nordic Stars, Augsburg

C RECLASSIFIED TO B

Wranglers, Bloomington
Brines Bombers, Blaine

D RECLASSIFIED TO C

Warriors Gray, Fargo
Northern Range, Fargo

CO-REC BROOMBALL

B RECLASSIFIED TO A

Regal Beagle, St. Louis Park

C RECLASSIFIED TO B

Legion of Broom, Mpls

WOMEN'S BROOMBALL

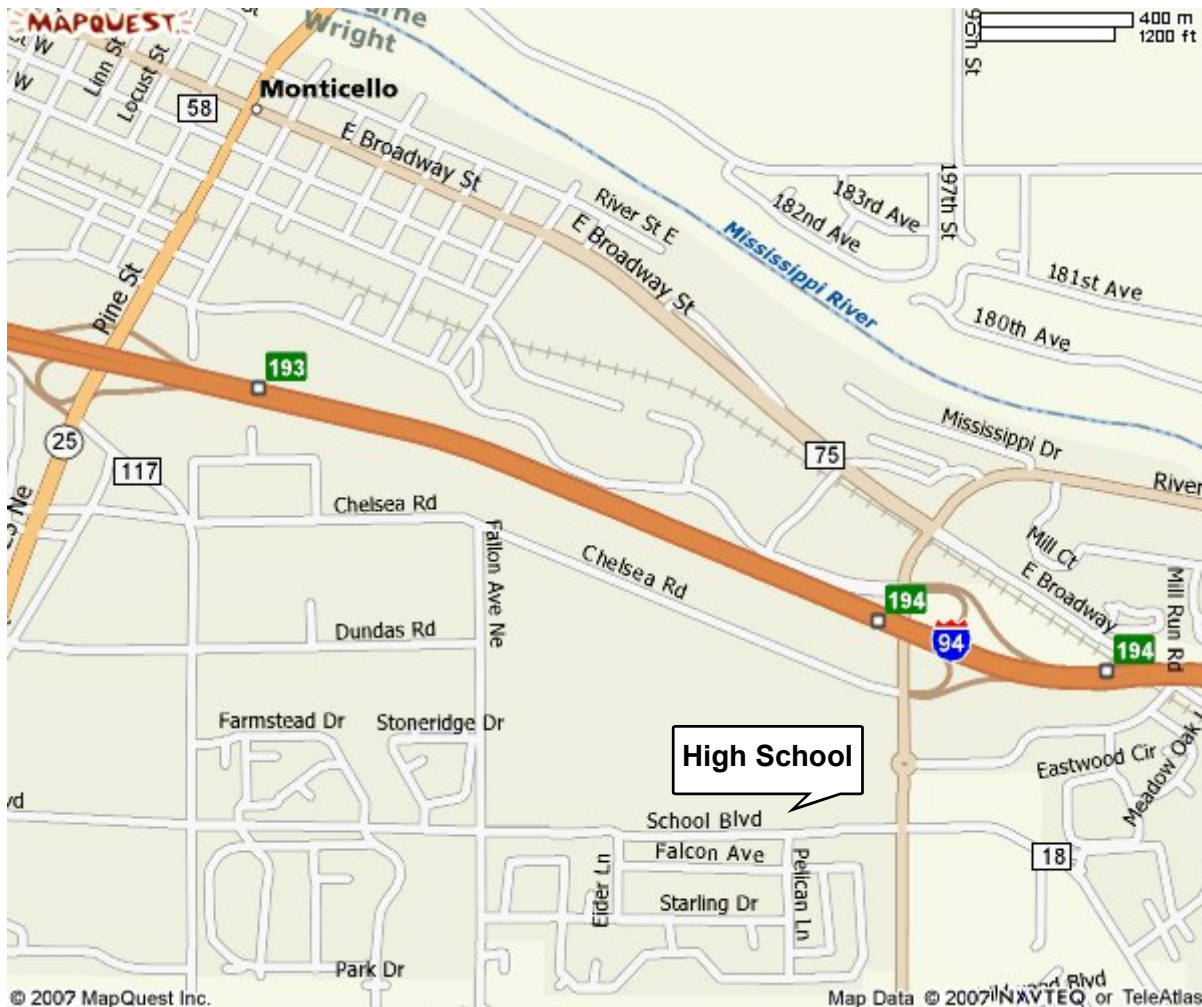
B RECLASSIFIED TO A

Superior Machine, Duluth
Synergy, Augsburg



MONTICELLO HIGH SCHOOL

5225 School Blvd
Monticello, MN 55362



Monticello High School is located southeast of downtown Monticello on 5225 School Boulevard. Entrances and parking on both sides of the building. Use East Parking lot for fieldhouse events.

From Big Lake: Hwy 25 S to School Blvd, turn left, stay on School Blvd for 1.3 miles to high school.

From Buffalo: Hwy 25 N to School Blvd, turn right, stay on School Blvd for 1.3 miles to high school.

From Metro Area: I-94 to Exit 194 (first exit immediately after bridge). Turn left on Co. Rd. 18 travel through roundabout to School Blvd, turn right on School Blvd. Travel short distance and high school is on your right. Use East Parking Lot.

From St. Cloud: I-94 to Exit 194. Turn left on Co. Rd. 18 travel through roundabout to School Blvd, turn right on School Blvd. Travel short distance and high school is on your right. Use East Parking Lot.

Lodging Options

Hotel	Address	Phone
Monticello Days Inn	200 E Oakwood Dr Monticello, MN 55362	763-295-1111
Best Western	89 Chelsea Rd Monticello, MN 55362	763-271-8880
AmericInn	118 E 7th St Monticello, MN 55262	763-295-4700
Super 8 Becker	13804 1st St Becker, MN 55308	763-261-4440