



Winter 2023

**TO:** Winter League Director and Team Managers

**FR:** MSF Offices  
Perry Coonce

**RE: State Tournament Packet/Schedule**

Attached is a tournament packet for team(s) participating in MSF State Tournament play.

Per previous memo the state tournament schedule will be posted on the MSF website no later than 7-10 days prior to the tournament.

Managers should continue to check the tournament schedule through Friday noon before state tournament play commences for changes made due to forfeits and/or inadvertent errors in the schedule.

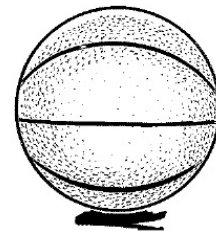
Thank you for your participation in MSF programs and GOOD LUCK!

Sincerely,

A handwritten signature in cursive script that reads 'Perry'.

Perry Coonce  
Executive Director

Attachments





Dear Team Manager:

Congratulations on qualifying for the **2023 MEN'S BASKETBALL STATE CHAMPIONSHIPS** to be held in **Forest Lake** on **April 1-2**. Enclosed please find the site map, tournament rules and other pertinent information. Please carefully review the information to avoid any misfortune which may disqualify your team from competition.

**Leagues or teams receiving notice of a forfeit in State Tournaments should verify the authenticity of the forfeit with MSF Offices.**

All team managers must report to the tournament headquarters located at **FOREST LAKE HIGH SCHOOL FIELDHOUSE** one-half hour prior to their first scheduled contest. At this time your "official tournament roster" will be checked. Teams without a properly completed roster will not be permitted to play. Teams found to have ineligible players will be immediately disqualified from competition.

Please note admission fees may be charged to fans (excluding players).

**Teams are asked to support the tournament host by purchasing their food and beverages at the concession stands. Coolers or lunches may not be brought into the facilities.**

State Tournament Personnel include:

The Housing Coordinator is:

**MSF (651) 451-3140**

The Host Representative is:

**Mike Hennen**

The MSF Tournament Manager is:

**Perry Coonce perry@msf1.org (651) 451-3140**

The Supervisor of Officials is:

**Don Bowman donbow22@gmail.com (651) 208-3909**

If any pre-tournament questions arise, please contact:

**Perry Coonce perry@msf1.org (651) 451-3140**

As a guest of the host community, it is asked that your team conduct itself in a responsible manner during their entire stay in the host city. Your observance of any specials rules that the host has established will assure the tournament's success. As you know, without willing hosts we would have not have postseason competition for the sports enthusiasts in the state of Minnesota. With your assistance, we can all be assured that our sports program will continue to grow and benefit thousands of participants each year.

**In closing, it is the MSF's desire that your team performs to the best of their ability and enjoys the opportunity to participate against teams of their own caliber.**



## BULLETIN TO TEAM MANAGERS BASKETBALL STATE TOURNAMENT PLAY

### VERY IMPORTANT--PLEASE READ

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#### TEAM ELIGIBILITY & I.D.

All players participating in post season tournament play must have their current Minnesota or bordering state driver's license picture I.D., company picture I.D., college picture I.D., Minnesota drivers permit or license revocation/application slip in their possession (at the team bench) for each game they play in. If a rostered player is under 16 years of age and does not have a driver's license, they must bring either a student picture I.D. or birth certificate. **No other form of I.D. will be accepted.** If a player has had a name change (i.e. marriage) they must also bring a copy of their marriage license. If a driver's license has been revoked, the player must have the state revocation/application slip. Players without the required I.D. **immediately** available will be withheld from competition until they secure it and present it to the tournament manager.

Players not possessing proper identification at MSF post season tournaments must post a \$100.00 cash identification bond, pose for a picture and sign a statement of identification in order for their team to continue to play. The individual player is ineligible to continue until they provide required proof of identification. Upon proof of their identification, either at the tournament site or at MSF offices, the \$100.00 bond will be returned. Failure to pay the cash bond, pose for a picture and sign the I.D. statement will disqualify the player *and* the team from the game, tournament and advancement to further competition.

*Contact the MSF at least 3 days prior to the tournament if you have a potential problem with required ID's.*

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#### MASTERS DIVISION

Players participating in the masters division must be 30-older, or 35-older as of December 31st of the current year. Teams can be composed of players anywhere in the state as long as these players reside or work within the state boundaries.

Players participating in the **Masters** division must verify their age by showing one of the following documents during **random eligibility checks** at the masters state tournament:

- a) Birth Certificate
- b) Minnesota or Bordering State Driver's License
- c) Baptismal Certificate
- d) Military Separation Papers
- e) Hospital Certificate of Birth

**TEAMS WILL BE CHECKED  
AT RANDOM  
BE PREPARED!!**



# Minnesota Sports Federation

## BASKETBALL RULES

### POINTS OF EMPHASIS

**ALL PLAY SHALL BE GOVERNED BY THE MINNESOTA SPORTS FEDERATION NATIONAL HIGH SCHOOL FEDERATION RULES WITH THE FOLLOWING POINTS OF EMPHASIS:**

- Each team is required to provide one individual per half to assist at the scorer's table. Note: This person will be in addition to the game official who will keep the official book. The opponents of the team that is unable to provide a volunteer will be awarded five points at the start of the half in which the violation occurs.***
- Games shall be played in two 18-minute halves, with a five-minute intermission between halves.
  - During the first half and first 16 minutes of the second half the clock may only be stopped by a team or official's time out or a technical foul. For all classes in the last two minutes of the second half if the point differential becomes 20 or more the clock shall change to running time. (It reverts back to stop time if the point differential drops to 15 or below)
  - During the final two minutes of the 2nd half only the clock shall stop when the ball becomes dead after a violation or foul, when a request for a time-out is granted or when an official's time-out occurs.
  - There will be no shot clock.
  - All overtimes shall be two minutes, first minute running time and second minute stop time.
- Game balls are supplied by teams.** Each team shall supply one leather game ball in good playing condition which meets National Federation specifications (see current rule book). Prior to the game teams shall agree on the use of a game ball. If teams can not agree a coin toss shall be conducted to determine which ball will be used for the entire game.
- All teams must supply and wear jerseys which have at least a 6" high legible non-duplicate arabic number on either the front or back of the jersey. Shirt bodies must be of identical color. Tape numbers are not acceptable. **Teams with two sets of jerseys available are asked to bring both sets.**
- No "dunking" is permitted prior to, during, or after a game and shall result in automatic disqualification from that game plus the next game in the tournament; if necessary the penalty will carry over to the following year. Note: if the dunk occurs after the game has ended, the player shall sit for the next two games. If equipment damage occurs during the dunk, or it's the team's second dunking violation of the tournament, the team and player shall be disqualified from tournament play and if damages occurred the suspension shall remain in effect until such time damages are paid in full.***
- The second unsportsmanlike technical foul on any player shall be considered flagrant and that player shall be disqualified from the game/tournament. Teams receiving three unsportsmanlike technical fouls in a single game shall forfeit the game and be disqualified from tournament play.
- Free throws will not be shot for simultaneous or double technical fouls. Alternating possession arrow determines the team that will throw in at the division line opposite the scorers table. Technical fouls shall result in a two-point award and ball out of bounds to the offended team.
- Teams are permitted three-time outs per game.
- A team may start a game with four players but if it is reduced to less than three it shall forfeit the game.
- Protests on the interpretation of game rules shall be decided on the playing surface. Judgement plays may not be protested. Decisions of the Supervisor of Officials are final.
- Protests on eligibility may be made during, but not after a game has been officially completed. If an eligibility protest is filed prior to the game, contact MSF Tournament Site Manager prior to starting play. If a protest is filed during the game, do not discontinue play but send for MSF Mgr.



# MINNESOTA SPORTS FEDERATION TOURNAMENT ROSTER INSTRUCTIONS FALL - WINTER

PLEASE READ CAREFULLY

League directors shall forward state tournament roster (white copy) with the advancing team to post-season tournament play (team shall hand carry). **Important Note:** White copy must match identically the regular season roster (pink copy) which was previously submitted with the exception of:

- a. those players who are not eligible for post-season tournament play by virtue of their participation with another team (see MSF play-off rules) **SHALL HAVE A SINGLE LINE DRAWN THROUGH THEIR NAME BY THE LEAGUE DIRECTOR/TEAM MANAGER AND THE SPACE INITIALED BY THE LEAGUE DIRECTOR.**

All players' names must appear on the tournament roster and be accompanied by their signature. Players who participate without previously completing the signature block shall cause their team to be eliminated from competition. League directors may submit the regular season roster (pink copy) without players' signatures, but the white copy must contain all players' names and addresses. Rosters which are incomplete or not legible will be rejected and the team eliminated from competition.

League directors are responsible for reviewing the roster, crossing out the extra blank spaces and signing the post-season roster (white copy). League directors are also responsible for designating and circling the "team number assigned" on the white state tournament roster at the time the team advances to state tournament play. This number identifies the team number the team is advancing as from your community and corresponds to the number located on the tournament draw.

**Rosters must be verified and signed by the team manager and league director who registered the team and league and submitted regular season rosters.**

In order for the team manager to be eligible as a player, their name must also be listed and signed in the players section.

**Do not mail the tournament roster. Teams without "official tournament rosters" will not be permitted to participate.**

In addition to presenting one of the forms of picture I.D. listed below **players claiming eligibility through employment in Minnesota** shall be prepared to exhibit **one** of the following items:

#### **Basketball \* Volleyball \* Broomball**

1. Previous year's W-2 tax statement.
2. One payroll receipt or check stub with player's and company's name indicating employment was held in either November or December of the current year. Check stub must reflect full-time employment.
3. Company I.D. badge dated with current year.

#### **Touch Football**

1. Previous year's W-2 tax statement.
2. One payroll receipt or check stub with player's and company's name indicating employment was held in either July or August of the current year. Check stub must reflect full-time employment.
3. Company I.D. badge dated with the current year.

In addition to presenting one of the forms of picture I.D. listed below, **players claiming eligibility through residence in Minnesota** shall be prepared to exhibit **one** of the following items:

#### **Basketball \* Volleyball \* Broomball**

1. Previous year's property tax statement.
2. One copy of rent receipt indicating occupancy was held in either November or December of the current year.
3. Notarized statement from landlord indicating occupancy was held in either November or December of the current year.

#### **Touch Football**

1. Previous year's property tax statement.
2. One copy of rent receipt indicating occupancy was held in either July or August of the current year.
3. Notarized statement from landlord indicating occupancy was held in either July or August of the current year.

**Teams unable to prove eligible residence or employment address of each of their participating players upon the request of an MSF representative will be disqualified from tournament competition.**

**Players participating in the 30 & 35 and over division** must verify their age by showing one of the following documents **during random eligibility checks** at MSF post-season tournaments:

1. Birth Certificate
2. Hospital Certificate of Birth
3. Baptismal Certificate
4. Military Separation Papers
5. Minnesota Drivers License

Age verification documents must be in possession of the team at all times for random eligibility checks. Submit copies as there is no guarantee of return.

Any team without a properly completed team roster (includes team manager and league director's signatures) or found to have an ineligible player(s) (i.e. a player who has illegally participated in two post-season tournaments in the same division of play, etc.) shall be immediately disqualified from competition.

All players participating in post-season tournament play must have their current Minnesota or bordering state driver's license picture I.D., military picture I.D., company picture I.D., college picture I.D., Minnesota drivers permit or license revocation slip in their possession (at the team bench) for each game they play in. If a rostered player is under 16 years of age and does not have a driver's license, they must bring either a student picture I.D. or birth certificate. **No other form of I.D. will be accepted.** If a player's last name is different on their license versus the roster due to a name change (i.e. marriage) they must also bring a copy of their marriage license. If a driver's license has been revoked, the player must have the state revocation/application slip. Teams will be checked at random during state tournament play. Teams found with player(s) not in possession of the required I.D. will be required to deposit a \$200.00 identification bond in order for the team to continue tournament play (teams with illegal players should immediately drop out of the tournament to mitigate harsher penalties). Teams who do not pay the \$200.00 deposit will not be allowed to continue in the tournament. In addition, **each** player(s) without required I.D. who testifies they are legal and the player listed on the scorecard/roster, may continue tournament participation by submitting a \$25.00 **non-refundable cash** (no checks) participation fee (this non-refundable **cash** fee will be divided equally between the state Junior Olympic program and Softball Hall of Fame). Players without the proper identification who do not pay the \$25.00 non-refundable fee will not be allowed to participate. In addition, the unidentified player(s) must pose for a photograph and sign a statement of identification in order for their team to continue play. Upon proof of each player(s) identification and legality, either at the site or at MSF offices, the \$200.00 bond will be returned. Failure to pay the \$200.00 cash bond, pose for a picture and sign the I.D. statement will disqualify the player and team from the game, tournament and advancement to further competition. Failure to exhibit proof of identification by the Wednesday after the tournament will cause the team to forfeit the \$200.00 bond.

- See Reverse For Tournament Rules and Regulations -



## MINNESOTA SPORTS FEDERATION TOURNAMENT RULES AND REGULATIONS ADULT BASKETBALL AND VOLLEYBALL



PLEASE READ CAREFULLY

**THIS IS A BRIEF SYNOPSIS OF THE TOURNAMENT RULES AND REGULATIONS WHICH ARE FOUND IN THE FALL & WINTER SPORTS GUIDE AND SPORT SPECIFIC RULE BOOKS. TO AVOID MISFORTUNE PLEASE REVIEW THE ENTIRE SPORTS GUIDE PRIOR TO COMMENCING TOURNAMENT PLAY.**

### ELIGIBILITY

Players/teams found in noncompliance of eligibility rules shall be immediately disqualified from competition.

### ROSTERS

The white copy of the previously completed MSF official team roster shall be hand carried to the tournament site. The white copy must identically match the previously submitted yellow copy. Teams with unsigned or improperly completed rosters shall not be allowed to participate.

#### **\* ROSTER LIMIT \***

Basketball - 12    Volleyball - 12

### PLAYING RULES

All play shall be governed by the current Minnesota Sports Federation (MSF) and National Federation of State High School Association (NFSHSA) rules. Additional playing rules and modifications are listed in the applicable rule book.

### UNSPORTSMANLIKE CONDUCT

- 1) Any player, coach or manager ejected from a game for an unsportsmanlike act shall be prohibited from participating in any remaining contests in the tournament.
- 2) Players receiving two or more and teams receiving three or more unsportsmanlike fouls, unsportsmanlike technicals or misconduct penalties in an MSF tournament game shall be disqualified from the game **and tournament**.

### GAME EQUIPMENT HIGHLIGHTS (for complete rules see applicable rule book)

- 1) All game equipment shall be approved by the game officials and shall be in accordance with current Minnesota Sports Federation (MSF) and National Federation of State High School Association (NFSHSA) rules.
- 2) All teams must supply and wear jerseys which have a legible **non duplicate arabic numbers** and in which the shirt bodies are of identical color (**duplicate or tape numbers are not acceptable**). Teams with two sets of jerseys available are asked to bring both sets. **IMPORTANT NOTE: For basketball teams must supply and wear jerseys which have at least a 6" high non duplicate arabic number on either the front or back of the jersey. For volleyball, jerseys must have at least a 4" high number on either the front or back of the jersey.**

#### **\* VIOLATION \***

Illegally uniformed player(s) shall be withheld from competition by their team until they become legal. If a player(s) violates this rule by entering the game prior to becoming legal they shall be disqualified from that game.

- 3) Game balls shall be supplied by the participating teams. For specific ball requirements, please see applicable rule book.
- 4) Teams are responsible for providing their own first aid equipment.

### GAME OFFICIALS

All game officials will be assigned by the MSF. All officials will either be Minnesota Sports Federation (MSF) or Minnesota State High School League (MSHSL) registered.

### AWARDS

In accordance with the current MSF Fall & Winter Sports Guide, designated awards will be presented immediately following the championship game.

**- See Reverse for Roster Instructions -**



# MINNESOTA SPORTS FEDERATION OFFICIAL TEAM ROSTER

Year \_\_\_\_\_

PRINT OR TYPE LEGIBLY--PRESS HARD YOU ARE MAKING THREE COPIES

Post Season Tournament Team #: 1 2 3 4 5 6 7 8 9 Other \_\_\_\_\_ (assigned and circled by league director)

Sports Community/School \_\_\_\_\_ League \_\_\_\_\_

Sport \_\_\_\_\_ Division \_\_\_\_\_ Class: A B C D  
(touch football, basketball, broomball, volleyball or other) (circle one)

Team Name \_\_\_\_\_ Email Address \_\_\_\_\_

Team Manager/Coach \_\_\_\_\_ Cell Phone ( ) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**PLAYER STATEMENT** Each player shall read the following statements before signing the roster. I am a member in good standing of the above team and I am eligible under local sports community and MSF eligibility rules to compete with this team in local sports community and MSF tournament play. I understand that I may participate in only one MSF post-season tournament in the same division of play and my signature may appear on only one post-season tournament roster submitted at the tournament site in the same division of play. For the definition of "divisions of play" please see the applicable MSF Sports Guide. I agree to abide by the rules and regulations established for local sports community and MSF play.

**DISCLAIMER:** Unless we receive notice via staff@msf1.org to be removed from the member list, players may receive discount offers on sporting goods, travel, etc. from time to time from MSF sponsors who help subsidize the cost to participate in MSF programs. The MSF does not sell email or address lists for commercial purposes.

**HOLD HARMLESS WAIVER OF LIABILITY:** I, the undersigned player, acknowledge, agree and understand that: 1. Voluntarily and of my own free will, I elect to participate as a member of the team and sports community indicated above. 2. I understand that there are certain risks and hazards involved in participating that may result in injury or death to me or other players, including, but not limited to those hazards associated with weather conditions, playing conditions, equipment and other participants. 3. I understand that the very nature of participatory sports is hazardous and risky, including, but not limited to, swinging, running, jumping, stretching, sliding, diving, and collisions with other players and with stationary objects, all of which can cause serious injury or death to me and to other players. Further, I, the undersigned player, agree that in consideration for the right to play as a member of the team designated above and in consideration for permission to play on the playing areas arranged for by the team or league: 1. I voluntarily elect to accept and assume all risks of injury incurred or suffered by me (a) while practicing or playing as a member of the team so designated, (b) while serving in a non-playing capacity as a team member during practice or play by other teams or by both players on my team, and (c) while on or upon the premises of any and all of the facilities arranged for by my team or league for practice or play. 2. I release, discharge and agree not to sue the team and league/sports community designated above, the facility owner or other entity designated above, the National Softball Federation - Minnesota Sports Federation, or their owners, officers, agents, servants, associations, employees, or any person or entity connected with the team, league, playing area or National Softball Federation - Minnesota Sports Federation for any claim, damages, costs or cause of action which I have or may in the future have as a result of injuries or damages sustained or incurred by me from whatever cause including but not limited to the negligence, breach of contract or wrongful conduct of the parties hereby released.

**\* TEAM MANAGER/COACH CHECKLIST FOR TOURNAMENT PLAY \***

- Signatures of all players or parent/guardian if under 18 must be on this official tournament roster.
- All players must be prepared to prove eligibility/I.D. upon request of tournament manager.

All of the above requirements must be met at team check-in and throughout tournament play.

**DIVISION CODE BOX**

MTFB - Men's Touch Football	MVB - Men's Volleyball
MBK - Men's Basketball	WVB - Women's Volleyball
MBB - Men's Broomball	CRVB - Co-Rec Volleyball
WBB - Women's Broomball	VB35 - Men's Masters (35 & Over Volleyball)
CRBB - Co-Rec Broomball	VB32 - Women's Masters (32 & Over Volleyball)

PRINT OR TYPE NAME	PLAYER'S SIGNATURE <small>(If 18 or over, otherwise parent's signature)</small>	RESIDENCE ADDRESS	CITY	STATE	ZIP	EMAIL ADDRESS	BIRTHDATE		
							M	D	Y
1.									
2.									
3.									
4.									
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20.									

**Statement of Team Manager/Coach and League Director (if qualifying by league):** We hereby verify that each player appearing on this MSF tournament roster qualifies under the eligibility rules outlined in the MSF program guide. We understand that a violation of MSF eligibility rules even if inadvertent, will result in the automatic disqualification of the team and may result in the probation and/or suspension of our sports community from future MSF participation.

\*See applicable sports guide for maximum number of players allowed on your roster and deadline for submission\*

Team Manager's/Coach's Signature \_\_\_\_\_

**\*Make a copy of roster to hand carry to State Tournament site\***

League Director's Signature if qualifying via league play \_\_\_\_\_

# LEAGUE DIRECTOR

## ★ ROSTER INSTRUCTIONS ★

1. All MSF member sports communities/leagues/teams are required to submit regular season team rosters. Sports communities not submitting official rosters for each team participating in a member league will not be eligible to send teams to MSF post-season tournament play.
2. **All Entries** on the official roster must be printed in a legible manner
3. Local league directors shall establish local roster deadlines a minimum of one week in advance of MSF roster deadlines to assure compliance with the below specified date.

### ★ MSF ROSTER LIMITS AND DEADLINES ★

Sport	Roster Limit	Roster Deadline
Touch Football	20	October 5*
Basketball	12	February 15*
Men's Broomball	17	January 15*
Women's Broomball	16	None—(submit at tournament site)
Co-Rec Broomball	14	None—(submit at tournament site)
Volleyball	12	February 25*

**Teams not meeting the above deadline will not be eligible for postseason play.**

4. League Directors may submit the regular season roster (yellow copy) without signatures, but the roster **MUST** contain all players' names and addresses.
5. League Directors shall retain the white and pink copy for their file and submit all regular season rosters (pink copy) directly to Minnesota Sports Federation offices postmarked by the specified date. Late rosters will not be accepted and teams will not be eligible for postseason play.

#### SEND REGULAR SEASON ROSTERS TO:

MSF Rosters  
118 12th Ave N.  
South St. Paul, MN 55075

6. League directors shall give postseason tournament roster (white copy) to teams advance to postseason play (**team shall hand carry**).

**IMPORTANT NOTE:** White copy must match identically the regular season rosters (yellow copy) previously submitted with the exception of:

**THOSE PLAYERS WHO ARE NOT ELIGIBLE FOR POSTSEASON PLAY BY VIRTUE OF THEIR PARTICIPATION WITH ANOTHER TEAM (SEE MSF POSTSEASON TOURNAMENT RULES) SHALL HAVE A SINGLE LINE DRAWN THROUGH THEIR NAME BY THEIR LEAGUE DIRECTOR/TEAM MANAGER AND THE SPACE INITIALED BY THE LEAGUE DIRECTOR.**

7. League Directors are responsible for designating and circling the "**team number assigned**" on the **white** postseason tournament roster at the time the team advances to postseason tournament play. This number identifies the team number the team is advancing as from your community and corresponds to the number located on the tournament draw. League Director is also responsible for reviewing the roster, crossing out the extra blank spaces and signing the postseason roster (white copy).
8. Questions regarding the official roster form should be directed to Sports Federation offices.

Thank you.

#### ★ IMPORTANT NOTE ★

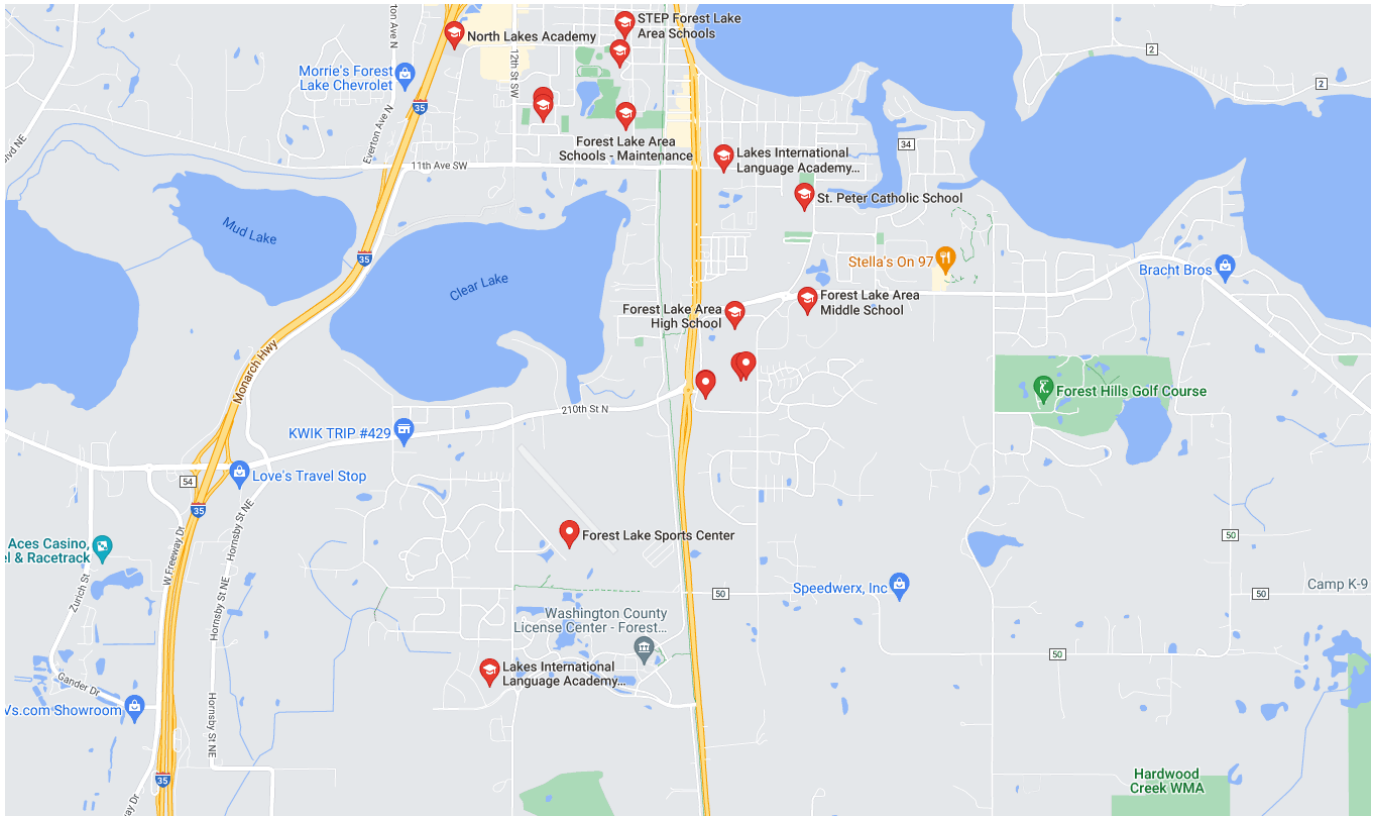
**Postseason tournament roster (white copy) must identically match regular season rosters (yellow copy previously submitted) and will be checked at the postseason tournament site. Teams guilty of roster violations shall be disqualified from tournament play.**



# Forest Lake High School Fieldhouse

## 6101 Scandia Trail N.

### Forest Lake, MN 55025



**Enter DOOR 33 on the east side of the school.**

## Lodging Options

<b>Hotel</b>	<b>Address</b>	<b>Phone</b>
Country Inn & Suites	1954 Broadway Ave • Forest Lake, MN	612-464-8228
Americ Inn	1291 W. Broadway Ave • Forest Lake, MN	651-464-1930
Hampton Inn & Suites	579 Appollo Dr • Lino Lakes, MN	763-746-7999
Americ Inn	13440 MN 65 N • Ham Lake, MN	612-470-5116
Running Aces Casino Hotel	15201 Running Aces Blvd • Columbus, MN	651-952-4600
Super 8	11490 Lake Ln • Chisago City, MN	651-257-8088